

Lewistown Job Service Employers Committee

February 21, 2008

Present: Perry Brzezinski, Connie Fry, Cindie Evans, Mike Holmberg, Roy Jones, Sandi Ludeman, Susan Knedler, Janis Duffy

Perry welcomed everyone to the meeting. The minutes of the January meeting were approved as submitted. Due to the absence of the Treasurer, there was no Treasurer's report.

Old Business: Perry said he and Susan were not able to meet on their agreed upon date so will try again to get together.

New Business: Sandi has been in touch with Paul Hutter of AEM and he and Len Stanton have agreed to present our spring seminar on Performance Appraisals. The date will be May 7th from 10 a.m. - 3 p.m. with lunch at noon. It was decided that we will check with Kim at Harry's on the Hill to get menu ideas and prices; the Yogo In will also be considered again. Janis will take care of this. She will also contact Patse to see if she is still willing to make our brochures. Connie will put an insert into the Chamber newsletter (Janis will make) and Perry will again take care of our radio advertising and also arrange for an interview on KXLO Live. Janis will make evaluation forms and we will brainstorm some additional topics for future seminars to put on the evaluations. Susan suggested that we continue with the gift baskets for speakers. It was decided that the title of the seminar should be "Performance Appraisals, disaster, dilemma or delight?" We will also emphasize the positive approach and include a quote to that effect from Sandi.

Perry asked about information on the 501 © 3 status. Janis learned from one of the other JSEC's that a template is being worked on in Helena.

Roy reported on the JSEC conference to be held in April. There will be a fee charged for all attendees this year.

There being no further business, the meeting was adjourned. The next meeting will be on March 20th at 7:00 a.m. at the Job Service conference room.